

MINUTES
Program Review Committee
April 1, 2020
3:15pm to 4:45pm
Zoom meeting

Committee Member	Present	Absent
Angela D'Amour	x	
Kenneth Kihlstrom	x	
Tatiana Nazarenko	x	
Edd Noell	x	
David Vander Laan	x	
Diane Ziliotto	x	
Manuela Long	x	

Meeting start: 3:28pm




1. Prayer

Ken Kihlstrom led us in prayer.

2. Approval of PRC Minutes March 5, 2020

Minutes of March 5, 2020 were unanimously approved.

3. Chemistry Department's Request

Due to the Covid-19 pandemic, the  department won't  be able to complete their six year report this year. Concerns about other department reports were discussed. The PRC concluded that they will grant the  department a one year extension. It was discussed whether or not the departments who have not collected enough data this spring could concentrate on key questions in their reports. It was concluded that we will make department specific decisions about completion of reports.

4. Responses to annual reports

Education and General Education responses will be completed shortly.

5. Meeting with the TA faculty: David and Angela

A Zoom meeting between the TA faculty, the provost and PRC members took place. Among other things, financial challenges regarding integrating recommendations were discussed. The provost showed support in diversifying faculty and applauded the suggestion of hiring a more diverse adjunct faculty. A broader faith learning integration into the program was also addressed.

6. The draft of the Interdisciplinary Minor program review to consider.

The PRC discussed a future six-year program review for interdisciplinary minors. Who should be responsible and what incentives could we give?

Interdisciplinary Minor program review Review categories:

- 1) Program description, certification criteria, and SLOs.
- 2) Departments contributing to the IM in the past 6 years.
- 3) A summary of student achievements: how exactly do students meet the programs' outcomes?
- 4) Comparative analysis of the program curriculum with curricula of similar interdisciplinary minors programs at peer institutions. Q: is it necessary to have a capstone in each IMP?
- 5) Sustainability of the program
- 6) Style: clarity and completeness
- 7) ?

The above guidelines will be presented to the coordinators of interdisciplinary minors to discuss and/or amended.

7. Other business

Lisa deBoer will present the data of the last CUPA assessment at our next meeting.

Meeting adjourned: 4:02pm